



Harthill with Woodall Parish Council

The Village Hall
Winney Hill
Harthill
Sheffield
S26 7YL
Tel. 01709 528823



**NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD
REMOTELY, VIA A REMOTE MEETING PLATFORM, ON TUESDAY 12th MAY 2020 AT 7.00PM**

Apologies for Absence should be notified to the Clerk prior to the meeting.

Access -

The remote meeting platform can be accessed by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/87823786626?pwd=WHdXNOFHUWJQUUNKYmk5ZWFTazJwUT09>

Meeting ID: 878 2378 6626

Password: Please contact the clerk on 01709 528823 between the hours of 10am and 4pm for the password to the meeting.

By Landline -

By ringing any of these UK numbers and keying in your meeting ID and Password when asked:

• 0203 481 5240 • 0131 460 1196 • 0203 051 2874 • 0203 481 5237

Please note you that depending on your call plan you may be charged for these numbers.

Find your local number: <https://us02web.zoom.us/u/kdUrPoXGWf>

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The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

1. To elect a chairman for the ensuing year, to be followed by the signing of the Chairman's Declaration of Acceptance of Office.
2. To elect a Vice-chairman for the ensuing year.
3. To receive and approve reasons for absence.
4. To receive declarations of interest in respect of business on the agenda.
5. To authorise the chairman to sign the minutes of the meeting held on 21st April 2020. as a true and correct record.
6. To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.
7. To note any matters arising (For information only)

Comments or questions from members of the public (15 minutes will be allowed)

8. To appoint any new committees.
9. To appoint member to the staffing committee and agree any changes to the terms of reference.
10. To appoint members to the Allotment and Gardens Committee for the next 12 months and agree any changes to the terms of reference.
11. To review Financial Regulations and consider adoption for a further 12 months
12. To review Standing Orders and consider adoption for a further 12 months
13. To confirm continued use of variable direct debit on the account for payments to NEST and ICO payment.
14. To review signing arrangements for bank accounts for a further 12 months
15. To confirm continued use of internet banking arrangements as the usual way to to make payments. Cheques to be used by exception. This consists of input by the clerk followed by dual authorisation by two authorised signatories, of payments listed for approval at the previous Parish Council meeting. Additionally, to agree input by the clerk, between meetings, of contractual payments such as Salaries and PAYE, subject to dual authorisation following input by the clerk, and reporting on the next payment list.
16. To review use of the Village Hall for Council meetings, once face to face meetings resume, and confirm arrangements for next 12 months, including committee meetings and rent collection.
17. To consider continuation with existing annual subscriptions/fee for Information Commissioners Office (data protection) YLCA, SLCC, Community First, Canals and River Trust and Campaign to protect Rural England, which will fall due during the next 12 months.
18. To determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of the council.
19. To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular to discuss -

RB2020/0573 -Increase in roof height to create rooms in the roof space and extension to front, 39 Dowcarr Lane Woodall.

<http://rotherham.planportal.co.uk/?id=RB2020/0573>

RB2020/0517 - Formation of first floor balcony and external staircase to rear, 3 Greystones Court, Harthill.

<http://rotherham.planportal.co.uk/?id=RB2020/0517>

RB2020/0467 - Trees & Woodlands Application to undertake works to a tree(s) protected by TPO No.9 (2018) at 22 Doctor Lane Harthill, GRANTED 17/04/2020

RB2020/0321 - Erection of stable block with kitchenette, tack room, food store & hayloft with associated access and fencing and use of land for keeping horses at Land off Serlby Lane Harthill. REFUSED 21/04/2020.

20. To receive information on the following ongoing issues and decide further action where necessary:
 - 20.1. To discuss Summer planting in light of the most recent Government Guidance.
 - 20.2. To provide an update on issues raised regarding allotment fires.
 - 20.3. To provide an update on clerk's laptop.
 - 20.4. To provide an update on grant to Neighbourly and agree any action.

21. Matters requested by Councillors/Clerk.

- 21.1. To receive any requests for financial assistance, from the Carnival society to reimburse costs for the VE Day celebrations and All Saints Church for grounds maintenance.
- 21.2. To elect a representative to the Yorkshire Local Council's Association
- 21.3. To discuss the forthcoming Hart and whether to defer now until September issue.
- 21.4. To discuss quotes for placing goal posts on field at Doctor Lane.
- 21.5. To discuss MUGA quotes and whether Council wish to explore the option of feasibility of putting a MUGA on Spens field.
- 21.6. To review and adopt London Bridge Policy
- 21.7. Staffing matters – to ratify method for calculation of Handyman' during lockdown and ongoing payments.

22. Financial Matters

- 22.1. To receive the RFO'S Report
- 22.2. To verify bank reconciliation to 30th April 2020
- 22.3. To approve accounts for payments.
- 22.4. To agree transfers to reserves.

23. To note any correspondence

24. To receive reports / information on external meetings.

25. Individual Councillor Reports

26. To agree the date and time of the next Ordinary Council Meeting.

Caroline J. Havenhand



Clerk to the Council

6th May 2020